

BIOGRAPHICAL SKETCH

Name	Mohammed, Samira Hameed
Persistent Identifier	Not provided
Position Title	Chief Operating Officer / Authorized Organizational Representative
Primary Organization	The Pro Engineers LLC
Organization Location	Fort George G Meade, Maryland, United States
Proposed Project Role	Chief Operating Officer / Authorized Organizational Representative / Program Operations Lead / Project Manager
Project	NeuroPatch™: Edge-AI Closed-Loop Neuromodulation Research Platform for Military-Relevant Autonomic Risk-State Awareness

A. Professional Preparation

Institution and Location	Degree	Field	Completion
Pennsylvania Western University, Pennsylvania	M.A.	Arabic Language & Linguistics; GPA 4.00	05/2026
Al-Mustansiriyah University, Baghdad, Iraq	B.A. in Education	Arabic Language	06/2002

B. Appointments and Professional Experience

Dates	Position / Organization	Location
2026-Present	Chief Operating Officer / Authorized Organizational Representative - The Pro Engineers LLC	Fort George G Meade, MD
12/2025-Present	Substitute Teacher - Anne Arundel County Public Schools	Anne Arundel County, MD
05/2025-12/2025	Arabic Language Teacher - Alsanabil Elementary School	Maryland
11/2024-12/2024	Child and Youth Program Assistant - Department of the Army	Fort Meade, MD
2021-2022	Operations and Patent-Prototyping Facilitation Specialist - FROM ICON INC.	United States
2014-2015	Logistics, Contract, and Financial Operations Specialist - IQ Logistics LLC	United States / international
2003-2006	Arabic Language Teacher - Saif Al-Qadisya Girls High School	Baghdad, Iraq

C. Personal Statement and Suitability for the Proposed Role

Ms. Mohammed is the Chief Operating Officer and Authorized Organizational Representative of The Pro Engineers LLC and is proposed as Program Operations Lead and Project Manager for PR260204. She will provide project-specific schedule management, document and configuration-control administration, procurement coordination, partner and subaward administration, sponsor-submission control, progress-report coordination, budget tracking, meeting records, action-item follow-up, and administrative compliance. She will support clinical-site activation records, IRB and regulatory-document tracking, participant-logistics coordination, data-governance administration, and transition documentation without assuming scientific, clinical, statistical, or engineering decision authority reserved to the Principal Investigator and technical leadership.

Her background combines graduate-level research and writing, education and training, Department of the Army youth-program experience, logistics and contract operations, and small-business administration. This

experience supports disciplined records management, cross-functional communication, deadline control, procurement documentation, and sponsor-facing coordination for a multi-year federal product-development project.

D. Contributions Relevant to the Proposed Project

- Organizational governance: serves as the company official authorized to coordinate submissions, institutional commitments, and sponsor communications within delegated authority.
- Program operations: maintains the integrated schedule, meeting and action logs, deliverable calendar, risk and issue registers, document routing, and reporting workflow.
- Procurement and external-agreement administration: coordinates competition and price documentation, vendor and subaward records, insurance and compliance files, invoice routing, and performance documentation.
- Clinical and regulatory administration: supports site-selection records, agreement tracking, IRB and DHA oversight submissions, training logs, regulatory correspondence control, and participant-logistics documentation while leaving clinical decisions to qualified clinical personnel.
- Financial and compliance coordination: tracks approved budget categories, labor and invoice documentation, travel and procurement records, and sponsor reporting; direct charges will not duplicate indirect-cost functions.
- Communication and training: applies extensive teaching, multilingual communication, and cross-cultural coordination experience to stakeholder communication and controlled project documentation.

E. Role Boundaries and Availability

Ms. Mohammed's proposed effort is 12.0 calendar months per budget year. Any outside employment will end or be reduced before the award start date so that the proposed project commitment can be performed without conflicting obligations. She will not make independent scientific, clinical, statistical, or engineering determinations and will not represent an unnamed or unsigned external provider as committed.

Certification

I certify that the information provided is current, accurate, and complete. I certify that all positions and appointments, current and pending projects, and reportable in-kind contributions have been disclosed as applicable. I also certify that, at the time of submission, I am not a party to a malign foreign talent recruitment program. I agree to update this disclosure at the request of the Federal research funding agency before award and at any subsequent time the agency determines appropriate.

Signature:  _____	Date: __8/2/2026__
Samira Hameed Mohammed	Signature date must be within 12 months of submission.